

# Anaelise Martinez, BSN, RN, TCRN, LNC

Silver Spring, MD | 301-922-8982 | [aemartinezconsulting@gmail.com](mailto:aemartinezconsulting@gmail.com)  
<https://www.linkedin.com/in/anaelise-martinez-25b07821a/>

## HIGHLIGHTS OF QUALIFICATIONS

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- Experienced RN with current MD license (compact/multistate)
- Strong computer skills, familiarity with MS Office and multiple EMR systems
- 8 years' experience in acute care: Emergency Room (Adult, Pediatric), Trauma Resuscitation Room, ICU, Critical Care Transport
- Experienced in remote case management, insurance underwriting, and legal nurse consulting
- Working knowledge of HIPAA and highly committed to privacy and confidentiality
- Remote friendly home office: high speed internet access and private dedicated space
- Bilingual in Spanish: oral, reading and writing (native proficiency)

## SUMMARY OF SKILLS

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- Case management
- Chart auditing/reviews
- Chronic care management
- Computer/tech literate and able to learn new programs quickly
- Critical thinker and problem solver
- Deadline and detail oriented
- Discharge planning
- EMR/EHR systems: Epic, Cerner, ASAP, Pisces, OneTouch, MQHQ
- Excellent verbal, written and interpersonal communication
- Filesharing programs (Google Drive, Dropbox, SharePoint)
- ICD10 and CPT guidelines
- Interprofessional team collaboration
- Medical necessity and level of care reviews
- Medical records review
- Microsoft Office (Excel, PowerPoint, Outlook, Word)
- Referrals to community resources and specialists
- Remote training to other staff
- Review and interpretation of medical information
- Self-motivated
- Solid time management and organizational skills
- Strong attention to detail
- Telehealth support
- Underwriting & benefits eligibility assessments
- Videoconferencing (Zoom, Microsoft Teams)
- Verbal, written, and interpersonal communication
- Work independently with minimal supervision

## WORK EXPERIENCE

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|---|-------------------|
| <b>Insurance Underwriter (PRN), Illumifin</b>   | Nov 2023-present  |
| <ul style="list-style-type: none"><li>• Handled insurance underwriting assessments, long term care insurance, and benefit eligibility assessments</li></ul> |                   |
| <b>School Nurse (PRN), The Langley School</b>   | Oct 2023-present  |
| <b>Nurse Contractor (PRN), Total Wellness</b>   | Sept 2023-present |
| <ul style="list-style-type: none"><li>• Administered vaccinations, managed medical supplies, ensured paperwork compliance</li></ul>                         |                   |
| <b>Sedation Nurse (PRN), OMS Consulting</b>   | Sept 2023-present |
| <ul style="list-style-type: none"><li>• Managed traveling dental sedation, moderate sedation on patients</li></ul>  |                   |

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<b>Adjunct Professor of Nursing</b> , <i>Catholic University of America</i> , Washington, DC	Sept 2023-present
<b>Legal Nurse Consultant</b> , <i>AEMartinez Consulting Inc</i> , Silver Spring, MD	Jan 2023-present
<b>Travel/Agency RN</b> , <i>Various Agencies</i> , various states, US	2015-2023
<b>Adult Emergency RN</b> <i>Various Staff &amp; Agency positions</i> , US	2015-present
<b>School Nurse</b> , <i>Washington International School</i> , Washington, DC	Sept 2021-present
<b>Transport Nurse</b> , <i>ProCare Ambulance of Maryland</i> , Rosedale, MD	Aug 2021-present
<b>Pediatric Emergency Room RN</b> , <i>Children's National Medical Center</i> , Washington, DC	Nov 2018-present
<b>Integrative Health Nurse</b> , <i>Today's Integrative Health</i> , North Bethesda, MD	Aug 2017-Jul 2020

**Remote Chronic Case Management Nurse**, *Inspinary/Maxlink USA*, remote Sep 2017-Mar 2020

- Provided telehealth support to patients with multiple chronic health conditions in both English and Spanish.
- Improved patient compliance through consistent follow up and patient education, facilitating prescription requests, conducting medication reconciliation, encouraging preventative health care measures, and requesting appointments for follow up visits.
- Conducted up to 100 monthly telephonic assessments of Functional Ability, Activities of Daily Living, Cognitive Limitations, and Preventative Health Care needs.
- Provided recommendations for referrals to specialists and supportive resources.
- Managed care of geriatric population with many on Medicare/Medicaid
- Assessed patients for signs and symptoms of illness and facilitate evaluation by their physician.
- Created individualized care plans with specific measurable goals for each chronic health condition
- Provided in depth remote training for other chronic care managers regarding how to perform in depth telephonic assessments, create individualized care plans, evaluate measurable goals, and adhere to CMS guidelines for chronic care management

## EDUCATION

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<b>Certificate in Legal Nurse Consulting</b> , <i>Duke University</i>	2024
<b>Bachelor of Science in Nursing (BSN)</b> , <i>Chamberlain College of Nursing</i>	2017
<b>Associate of Science in Nursing: Honors</b> , <i>Montgomery College</i>	2015

## LICENSURE & CERTIFICATIONS

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<b>Multistate RN License (MD), CA, DC, MI, MN, NV, NY, OR, WA</b>	Current
<b>ACLS, BLS, PALS, NRP, STABLE, TCRN, CPI, ENPC, TNCC, ATLS</b>	Current